

# County of Hamilton

WILLIAM W. BRAYSHAW, P.E.-P.S. COUNTY ENGINEER

700 COUNTY ADMINISTRATION BUILDING

138 EAST COURT STREET

CINCINNATI, OHIO 45202-1232

PHONE (513) 946-4250 FAX (513) 946-4288

## **69<sup>th</sup> District #2 Integrating Committee Meeting Minutes October 16, 1998 – 8:00 a.m. Board of County Commissioners' Conference Room Cincinnati, OH 45202**

The meeting was called to order by Chairman Brayshaw at 8:10 a.m. Board Members Present: Mr. Joseph Charlton, Mr. Pete Heile, Mr. Dick Huddleston, Mr. Richard Mendes, Mr. Dave Savage, Mr. Bill Seitz and Mr. Joe Sykes. Mr. Dan Brooks was excused.

Support Staff Present: County - Mr. Joe Cottrill, Mr. John Beck, and Mr. Eric Beck. City of Cincinnati - Mr. Dick Cline. Also present was Mr. Prem Garg, City Engineer of Cincinnati.

Mr. Sykes moved approval of the District #2 Meeting Minutes of May 21, 1998; seconded by Mr. Mendez and passed unanimously.

Chairman Brayshaw introduced Ms. Cathy Listermann of his staff, and requested that she be approved as the Integrating Committee's Recording Secretary, to replace Ms. Joan Cornelius. Mr. Sykes moved approval; seconded by Mr. Huddleston and passed unanimously. (A letter of appreciation signed by Chairman Brayshaw was sent on October 16, 1998 to Ms. Joan Cornelius, previous Integrating Committee Secretary).

Chairman Brayshaw acknowledged Support Staff items to be addressed. First item, presented by Mr. Cottrill, regarding a letter from the City of Loveland, dated August 17, 1998. They are requesting additional funding consideration for a waterline Round 12 project. Certain items were left out of their requests in their original application. The Support Staff recommended a no vote on this item. After some discussion, Mr. Huddleston moved to deny approval to the City of Loveland for additional funding and seconded by Mr. Seitz; motion passed unanimously.

The second item was presented by Mr. Cottrill, which included the listing of all applications for projects applying for Round 13 funding. The listing was provided in order of receipt, and not in order of recommendation. It was reported the Support Staff is still doing field checks, and the following week office meetings will be conducted to establish preliminary ratings. When results are available, they will be mailed out. It was indicated that over \$66 million dollars were requested. Mr. Huddleston asked how the number of applications received, and the amount of funding requested, compares with previous rounds. Mr. Cottrill reported the number of applications are down, but that the construction cost of the projects are rising. Considering that the average local match amounts are also rising, the amount being requested seems to be about the same.

The third item was presented by Mr. Cottrill, which included a handout of District #2 Balances. Word had not been received from the OPWC on any additional funds that had come back. There will be some, but we should be expecting tens of thousands of dollars, *not* in the range of hundreds of thousands. For this round we start out with the SCIP allocation of \$8.134 million and a LTIP allocation of \$4.3 million. Then we subtract the administrative costs and the amounts committed out of Round 13 by phasing certain Round 12 projects, and end up with \$6,398,989 to distribute in Round 13. We do not have word on how much will be available from the Revolving Loan Fund. So when you come into your voting meeting this will look different, but right now this is

the way it stands. We have requests for over \$66 million dollars and about \$6 million dollars to work with. There will not be a lot of additional projects above those that we voted into your projects last year. These figures are current as of this week. If OPWC is able to identify any returned funds from closed out projects before the final vote on Round 13, those amounts will be reflected in the recommendations of the Support Staff. During discussion it was noted how two projects could wipe out the whole funding. Mr. Cottrill said that was true, and then restated that the Support Staff is still doing its fieldwork. Mr. Mendes asked about the Round 13 carryover portion of Wyoming's Water Treatment Plant project, and if our loan obligation would be covered by that portion alone. Mr. Cottrill replied that this single project allocation would indeed cover the loan obligation. Mr. Seitz acknowledged that the projects at the top of the project list, including Wyoming were carryovers. The two top projects are your administrative costs and the next three are the ones from last year, and the rest are applications. Mr. Seitz commented on how many funding requests had been received for amounts exceeding \$1 million dollars. Mr. Cline acknowledged one disqualification being the Sharonville project #114 Cornell Road Bicycle Lane.

Chairman Brayshaw spoke about the City of Cincinnati project #41 Paddock Road & I-71 Street Improvements, with probably the least percentage of funds requested and largest projects with state funding of 81% match. Mr. Cline stated that the same observation could be made for project #38 Hopple Street – Meeker to I-75 Improvement, which also has an 80% match of federal and state funding.

Mr. Charlton stated the focus of year 2000 is to redevelop Paddock Road. The area of which is connected to the IAMS property. Currently the property is not developed, but the Economic Development Department knows that the bridge expansion needs to be done for the IAMS project to become viable.

Mr. Cottrill noted on the report under the listing of Percentage of Estimated Cost (as combined for all projects being requested), under Local Match, to notice the number is 64%. This has jumped up twice from what it was last year, so the local match of this round is a lot larger. The projects are bigger, but we do have a lot more match. There are a lot of 50% matches and there are a lot of 20% and 25% matches. So whenever they kick in more than 10% will help stretch the allocation.

Mayor Savage arrived at meeting and Mr. Cottrill provided a recap of what had happened prior to his arrival.

Mr. Heile asked if there was a MSD request this year. Mr. Cottrill replied there were no MSD requests this year. MSD was under penalty for not bidding projects within the times specified in its project schedules, and consequently did not apply.

Mr. Seitz asked about how projects will be funded out of the Small Governments Commission. Mr. Cottrill said that the top ten rated projects under the cut line that are being submitted by small governments will be rated on the small government rating system, which is quite different from ours. The Support Staff will then permit those jurisdictions to adjust their applications more to fit that scale. Then we establish a priority ranking for the ten projects; the top five receive additional points for being high priority projects in the District. We want to make sure our most competitive projects are in that top five. Usually we get two or three projects every year. Some districts don't get any money from Small Governments, but Hamilton County has been fairly successful so far.

The fourth Support Staff item was presented by Mr. Cottrill, regarding the Round 13 Schedule. The Staff is currently within the project review and rating stage. Next Friday they will be wrapping up the preliminary ratings. After that process is completed, you will receive the ratings in the mail. Jurisdictions will soon receive the scores of their submitted projects. They will have until November 4<sup>th</sup> to write up an appeal on anything that they want to appeal a rating on. They send that back to us, either by mail, fax or hand delivery. The Support Staff then repeats the rating process for those appealed projects from November 5<sup>th</sup> through November 12<sup>th</sup> by sending teams back out to look. (Facility condition is one of the most appealed items on the applications). Time

is required to go back out in the field and review with a different team, than who originally rated the project. Then will meet again and come up with the final ratings by November 12<sup>th</sup>. Once the ratings have been finalized, they will be put into the mail. Then an Integrating Committee Meeting will be held on Friday, November 20<sup>th</sup> at which time we will go over all the ratings and questions. Then on December 11<sup>th</sup> there will be another Integrating Committee Meeting to vote on the projects funded. Chairman Brayshaw asked when the appeals are to be heard. Mr. Cottrill said representatives of a jurisdiction could come to the December 11<sup>th</sup> meeting, if they are not satisfied with the Support Staff's acceptance or rejections to their appeal. We're hoping those will be very limited this year, because we've been able to address a lot of concerns that had happened in the past. They will then be filed after the December 11<sup>th</sup> meeting. Hopefully it will be up there before Christmas. What is really important is that everyone be able to attend these meetings on Friday, November 20<sup>th</sup> and Friday, December 11<sup>th</sup>. Mayor Savage said he would be in Egypt during this time frame and could be E-mailed if necessary. He will be leaving next Thursday and will be returning on December 19<sup>th</sup>. Mr. Cottrill asked if anyone else had a problem with these dates. Chairman Brayshaw said that we should go ahead with that schedule. Mr. Cottrill said that he would get on the telephone ahead of time making sure that everyone could be there. If a member cannot attend these meetings, they need to call Ms. Listermann or Mr. Cottrill. It was also noted that several members did not receive a mailing.

Small Governments Sub-Committee Report - Mr. Sykes said there was nothing to report with exception that Mr. Seitz is trying to get a seat on the Small Governments Commission. After some discussion, Chairman Brayshaw said we should hear about the selection towards the end of this year.

Old Business – Mayor Savage requested that we take a look at not the rating system, but some of the issues having to do with how loan funds or repayments are rolled back in. How do we look at funding of projects which are revenue generators, and do they deserve some kind of different consideration if a project is revenue generating, (i.e., water plant)? With Mayor Savage being out of town, he will write Chairman Brayshaw a note suggesting that the December 11<sup>th</sup> meeting have an agenda item that recommends the Integrating Committee appoint a task force to look at the issues, looking ahead towards the next round. After discussion, Mr. Cottrill noted he would get a copy of information from the Small Government Commission and forward to Mayor Savage. Chairman Brayshaw noted that we need to start that, because this concern regarding revenue generating projects is something the OPWC recognizes.

Mr. Huddleston began a discussion regarding how members are appointed to the Small Government Commission. Mr. Sykes provided a comprehensive explanation to answer Mr. Huddleston's inquiry and to indicate the importance of having a local representative on the State Small Governments Commission. Mr. Huddleston asked if it was appropriate for the Integrating Committee to provide letters of support to the OPWC and to Commissioners of the OPWC, on behalf of Mr. Seitz being considered for appointment to the Commission. Chairman Brayshaw agreed that this was appropriate, and suggested that Mr. Sykes, as a former Chairman of the Small Governments Commission, be designated to contact individuals who would be in positions to promote the selection of Mr. Seitz to this body. Chairman Brayshaw will assist Mr. Sykes in writing letters of support.

New Business – Nothing to report.

The next meeting was set for Friday, November 20, 1998, at 8:00 a.m. within the Board of County Commissioners Conference Room. The meeting adjourned at 8:47 a.m.

Respectfully submitted,

*Cathy Listermann*

Cathy Listermann  
Recording Secretary



17 August, 1998

## The City of Loveland

120 W. Loveland Avenue  
Loveland, Ohio 45140-2996  
FAX 513/683-6574

Mr. Joe Cotrill  
Hamilton County Engineer  
700 County Administration Building  
138 East Court Street  
Cincinnati, Ohio 45202-1232

Re: SR 48 Waterline / Road Improvements  
Project Year 1997

Dear Mr. Cotrill: *Joe*

The City of Loveland was awarded a State Issue II Loan for the above stated project in the amount of \$409,300.00 for the work to be done.

Two important elements to the project were not originally included in the cost estimate at the time of project application in September 1996; water pressure test valve and roadway overlay. The project was bid, however, to include these items. The actual project cost is \$456,075.40 by the low bidder.

The City will pay the difference between the project cost and awarded loan amount, however, if there is additional money available through the revolving loan fund we would ask that the County integrating committee consider Loveland for that additional loan funding.

Please advise us of any possibilities. We appreciate your help and look forward to hearing from you.

Respectfully,

*Michele F. Blair*

Michele F. Blair  
Asst. To The City Manager

Cc: Cathy Concilla, OPWC, Dist 2  
Mark Fitzgerald, City Manager  
Bill Taphorn, Director of Finance  
Joe Geers, Director of Service

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October 23, 1998

Ms. Michelle Blair  
City of Loveland  
120 W. Loveland Avenue  
Loveland, Ohio 45140-2996

Re: Request for additional funds

Dear Ms. Blair,

The District 2 Integrating Committee has reviewed your request for additional funds stated in your letter dated August 17, 1998. It has been policy from the beginning of this program not to award additional funds for projects. Therefore, the Integrating Committee voted unanimously not to grant your request.

If you have any questions or if you need any additional information, please call Mr. Joe Cottrill, District 2 Liaison Officer at 946-4257.

Sincerely,



WILLIAM W. BRAYSHAW, CHAIRMAN  
DISTRICT 2 INTEGRATING COMMITTEE

WWB/jdc

cc: Integrating Committee  
Support Staff  
File

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January 22, 1999


TO ALL INTEGRATING COMMITTEE MEMBERS:

During the December 11, 1998 meeting there was considerable discussion regarding the splitting of projects, repair/ replacement vs. expansion, and timing of spending funds on projects. At the request of the Integrating Committee, the Support Staff acquired information from Hamilton County and the City of Cincinnati concerning projects with both repair/replacement and expansion, as well as an estimated breakdown of when the funds would be spent. The information has been collected and is attached for the Integrating Committee to review.

Also attached for review is a draft policy statement from the Support Staff concerning projects that may be considered late because of requirements to re-bid due to the MBE provision being abolished.

Please remember the next meeting is Friday, February 5, 1999 at 8:00 a.m. If you have any questions regarding the information in this letter, please feel free to call Mr. Joe Cottrill, District 2 Liaison Officer at 946-4257. Or, if you wish, you can e-mail him at [joe.cottrill@engineer.hamilton-co.org](mailto:joe.cottrill@engineer.hamilton-co.org).

Sincerely



William W. Brayshaw, P.E., P.S.  
Chairman, District 2 Integrating Committee

cc: Support Staff  
Attachment

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CINCINNATI, OHIO 45202-1232

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January 19, 1999

Re: SCIP/LTIP Application

Mr. Tim Gilday, P.E., P.S.  
Hamilton County Engineer's Office  
138 E. Court Street, Room 700  
Cincinnati, OH 45202

*Tim*  
Dear Mr. Gilday:

The District 2 Integrating Committee would like for you to submit the information on the attached sheet concerning your application for the Loveland Madeira Road Widening & Rehabilitation project. Please have the information returned to this office by Friday, January 22, 1999.

Thank you for your time and consideration in this matter. If we can be of any further assistance, or if you desire more information, please call Mr. Joe Cottrill, District 2 Liaison Officer, at (513) 946-4257.

Sincerely,

*Bill*  
William W. Brayshaw, P.E., P.S.  
Chairman, District 2 Integrating  
Committee

WWB/jdc  
cc: District 2 Integrating Committee  
File

Project Title: LOVELAND MADEIRA ROAD

Total Estimated Project (Construction) Cost: \$3,200,000.00

Total Estimated "Repair/Replacement Component" Cost: \$1,600,000.00

Total Estimated "Expansion Component" Cost: \$1,600,000.00

<u>Project Component</u>	<u>Expended Between 7/1/99 &amp; 6/30/00 Amount &amp; % of Total Est. Proj.Cost</u>	<u>Expended After 7/01/00 Amount &amp; % of Total Est. Proj.Cost</u>
Repair/ Replacement	<u>500,000</u>	<u>1,100,000</u>
Expansion	<u>1,000,000</u>	<u>600,000</u>
Total	<u>1,500,000</u>	<u>1,700,000</u>

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PHONE (513) 946-4250 FAX (513) 946-4288

January 19, 1999

Re: SCIP/LTIP Application

Mr. Steve Mary, P.E.  
Hamilton County Engineer's Office  
138 E. Court Street, Room 700  
Cincinnati, OH 45202

*Steve*  
Dear Mr. Mary:

The District 2 Integrating Committee would like for you to submit the information on the attached sheet concerning your application for the Blue Rock Road Bridge Relocation project. Please have the information returned to this office by Friday, January 22, 1999.

Thank you for your time and consideration in this matter. If we can be of any further assistance, or if you desire more information, please call Mr. Joe Cottrill, District 2 Liaison Officer, at (513) 946-4257.

Sincerely,

*Bill*  
William W. Brayshaw, P.E., P.S.  
Chairman, District 2 Integrating  
Committee

WWB/jdc  
cc: District 2 Integrating Committee  
File

Project Title: Blue Lake Lead Bridge B-0009 Replacement

Total Estimated Project (Construction) Cost: \$3,000,000.00

Total Estimated "Repair/Replacement Component" Cost: \$2,625,000-

Total Estimated "Expansion Component" Cost: \$375,000-

<u>Project Component</u>	<u>Expended Between 7/1/99 &amp; 6/30/00 Amount &amp; % of Total Est. Proj.Cost</u>	<u>Expended After 7/01/00 Amount &amp; % of Total Est. Proj.Cost</u>
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Repair/ Replacement	<u>\$2,000,000-</u>	<u>625,000-</u>
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Expansion	<u>—</u>	<u>\$375,000-</u>
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Total	<u>\$2,000,000-</u>	<u>\$1,000,000-</u>
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January 19, 1999

Re: SCIP/LTIP Application

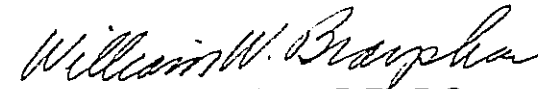
Mr. Prem Garg, P.E.  
City of Cincinnati  
801 Plum Street, Room  
Cincinnati, OH 45202

Dear Mr. Garg:

The District 2 Integrating Committee would like for you to submit the information on the attached sheet concerning your application for the Hopple Street: Meeker to I-75 Improvement and the Paddock Road Street Improvement projects. Please have the information returned to this office by Friday, January 22, 1999.

Thank you for your time and consideration in this matter. If we can be of any further assistance, or if you desire more information, please call Mr. Joe Cottrill, District 2 Liaison Officer, at (513) 946-4257.

Sincerely,



William W. Brayshaw, P.E., P.S.  
Chairman, District 2 Integrating  
Committee

WWB/jdc  
cc: District 2 Integrating Committee  
File

Project Title: Paddock Road Street Improvement

Total Estimated Project (Construction) Cost: \$10,450,000

Total Estimated "Repair/Replacement Component" Cost: \$8,360,000

Total Estimated "Expansion Component" Cost: \$2,090,000

<u>Project Component</u>	<u>Expended Between 7/1/99 &amp; 6/30/00 Amount &amp; % of Total Est. Proj. Cost</u>	<u>Expended After 7/01/00 Amount &amp; % of Total Est. Proj. Cost</u>
Repair/Replacement	<u>\$1,000,000 (10%)</u>	<u>\$7,360,000 (70%)</u>
Expansion	<u>\$0 (0%)</u>	<u>\$2,090,000 (20%)</u>
Total	<u>\$1,000,000 (10%)</u>	<u>\$9,450,000 (90%)</u>

Project Title: Hopple Street: Meeker to I-75 Improvement

Total Estimated Project (Construction) Cost: \$4,150,000

Total Estimated "Repair/Replacement Component" Cost: \$3,735,000

Total Estimated "Expansion Component" Cost: \$415,000

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<u>Project Component</u>	<u>Expended Between 7/1/99 &amp; 6/30/00 Amount &amp; % of Total Est. Proj. Cost</u>	<u>Expended After 7/01/00 Amount &amp; % of Total Est. Proj. Cost</u>
Repair/Replacement	<u>\$500,000 (12%)</u>	<u>\$3,325,000 (80%)</u>
Expansion	<u>\$0 (0%)</u>	<u>\$415,000 (10%)</u>
Total	<u>\$500,000 (12%)</u>	<u>\$3,650,000 (88%)</u>

**69th District 2 Integrating Committee Meeting**  
**County Commissioner's Conference Room**  
**County Administration Building**  
**Room 603**  
**Cincinnati, Ohio 45202**  
**October 16, 1998 - 8:00 a.m.**

## **AGENDA**

- 1.) Approval of previous meeting's minutes
- 2.) Recognition of our new Secretary - Cathy Listermann
- 3.) Support Staff Items:
  - A) Letter from the City of Loveland dated August 17, 1998 regarding additional funding for a round 12 project. (Vote required.)
  - B) Listing of projects submitted for funding consideration for round 13 (see attached).
  - C) District 2 balances (see attached).
  - D) Round 13 schedule (see attached) - Vote on Round 13, Friday, December 11, 1998.
- 4.) Small Governments Subcommittee report.
- 5.) Old business.
- 6.) New business.
- 7.) Next meeting date is Friday, November 20, 1998.
- 8.) Adjourn.

INTEGRATING COMMITTEE  
SIGN IN SHEET  
10/16/98

Joe Sykes	Ham. Co. Sup Assoc.	941 3393
Pete Heile	City of Cincinnati	352-3337
Richard MBRNGES	city of Cal.	352-2457
Richard D. Holbertson	Ham County	771-0900
Cathy Listermann	" County	
Joseph Charlton	City of Cincinnati - Public Work	352-3218
Bill Seitz	Green Twp	357-9332
Bill Branson	HCE	
Home Source	HCML (Wyoming)	821-7600
<u>Sul</u> Prem Garg	city of Cincinnati	352-3720
<u>Sul</u> JOHN BECK	HAMILTON COUNTY	946-4254